

19<sup>th</sup> Meeting of the Academic Council  
held on Friday, 27 October 2023

Venue: Centenary Conference Hall

Time : 10.00 am

### AGENDA

1. Welcome to the new Members of the Academic Council
2. Ratification of the minutes of all the Board of Studies
3. Endorsement of all the MoUs signed subsequent to the 18<sup>th</sup> Regular Meeting of the Academic Council
4. Principal's briefing on UG/PGr Admissions for 2023-2024.
5. Briefing on Quality Initiatives, NIRF/AARAR submission
6. Briefing on End semester Examination results and Question Bank by the Controller of Examinations.
7. Approval of Feedback Analysis Report.
8. Adopting National Education Policy
9. Framing Curriculum and Syllabi for Four-year Degree Programme since June 2024
- 10 - Reviewing Institutional Development Plan - New RUSA Fund.
11. Making Internships mandatory for all PGr students after the second semester.
12. Any other matter permitted by the Chair.



## MEMBERS PRESENT

1. Dr. Fr. Martin K.A., Chairman
2. Dr. Anil George K, Member Secretary *Am*
3. Dr. M. T. RAMESAN, PROFESSOR UH of Calicut *WJF*
4. Pranod Chandran, Senior manager, IBS Software *Pranod*
5. V. Nanda kumar, M.D, Management finance *VN*
6. Dr. A. Hameed, Professor, University of Calicut *Hameed*
7. Emmanuel Thomas, Head, Dept of Economics, *Emmanuel*
8. Dr. Blessy Paul, Head, Dept of Political science *Blessy*
9. Rameela Ravindran, Head, Dept of Computer Science *Rameela*
10. Dr. Viji M., Head, Dept of Mathematics *Viji*
11. Dr. & Alphonsa Mathew, Vice Principal *Alphonsa*
12. Dr. SAJESH P.A, HOD, Dept of Statistics *Sajesh*
13. ALICE N.K. HOD in charge Department of engt. studies *Alice*
14. Dr. Chacko V.M, Dean of Research, St. Thomas College, Thiruvananthapuram *Chacko*
15. Dr. Dasland Thattai, HOD Commerce *Dasland*
16. Dr. Jiji A. Mathew, Dean - Plazaj & Commercial *Jiji*
17. Dr. Praveen Raj, H.O.D. of Physical Education. *Praveen*
18. Dr. Sagu M.I. NAAC Coordinator *Sagu*
19. Dr. Dinya George, LOAC Coordinator *Dinya*
20. Dr. Joe Kizhalkooden, HOD of Physics Dept. *Joe*
21. DR. C F BINNY, HOD Zoology & Dean of Science *Binny*
22. Jijo Kuruvila, HOD, Department of Social work *Jijokuruvila*
23. Dr. T. Sreelakshmi HOD Commerce (SF) *T.Sreelakshmi*
24. Shreelakshmi V HOD, Electronics *Shreelakshmi*
25. Dr. Sandheep P.A HOD Forensic Science *Sandheep*
26. FRANCIS IV. HOD English (SP) *Francis*
27. Ed John, V.P., AEF *Ed John*
28. JOSEPH JACOB, HOD, Media Studies *Joseph*
29. Prinson P.T, HOD - Computer Application *Prinson*
30. Dr. Swetha Thomas, HOD, Criminology & Police Science *Swetha*
31. Dr. Deepa Francis M, HOD, Psychology *Deepa*



## Minutes

19<sup>th</sup> Regular meeting of the Academic Council of St. Thomas College (Autonomous), Thrissur, commenced in the Centenary Conference hall at 10.00 am. On 27 October, 2023. The meeting began with a silent prayer. The members observed one-minute silence over the sad demise of three students who drowned in the river. Dr. Martin K.A., the Chairman, introduced the new members of the Academic Council and welcomed all the members to the meeting. He thanked Dr. Anto Thomas C, who served as the member-Secretary for several years and announced that Dr. Anil George, vice principal, is the new member-Secretary of the Academic Council. Sri. V.P. Nandakumar, the member as an entrepreneur and alumnus, addressed the gathering and emphasized the need of focusing on internships and projects by the students.

The member-Secretary invited Chairman of the Academic Council, Dr. Martin K.A. (Principal), to preside over the meeting and to move the motions in the agenda.

## Action Taken Report

1. End Semester Examinations were conducted and results were published on time.
2. In connection with the implementation of OBE in curriculum, attainment of outcomes for PA End Semester Examinations and ...



3. New Certificate Programmes/Add-on-Courses were introduced in the college.
4. Six new MOUs were signed subsequent to the 18<sup>th</sup> Academic Council meeting.
5. The College was re-accredited with A++ with 3.70 Grade point in the 4<sup>th</sup> cycle NAAC.
6. The College participated in NIRF Ranking 2023 and was ranked 53<sup>rd</sup> the highest ever position for the 6<sup>th</sup> consecutive year among the best 100 colleges in India.
7. Several faculty development/Enrichment programmes were organized for the faculty of the college under the auspices of IQAC and academic departments.
8. Meritorious research scholars and faculty were honoured for their achievements in research.
9. Twenty-one Phos were awarded in the institution from 2022 to date.
10. The institutional Development plan (Strategic planning) was revised by adding an annexure to the existing Institutional Development Plan of the college.



## Decisions

1. Approved the Resolutions and minutes of all the Boards of Studies of the College.
2. All the MOUs (6 in number) signed by the College / departments were approved by the Academic Council. The Council congratulated everyone involved and appreciated their efforts taken to sign MOUs.
3. The principal briefed the Academic Council on the details of Admissions 2023-24 and the Council entrusted the principal to take necessary measures to ensure that more students apply for various programmes in the College.
4. The Academic Council appreciated the various quality initiatives of IQAC and asked to take measures to enhance the public perception of the institution with regard to NIRF ranking. It was decided to participate in Kerala Institutional Ranking framework for the first time.
5. The Academic Council appreciated the efforts of the Controller of Examinations for the successful completion of all exams and for the time-bound publication of all end-semester results on time. The joint CoE informed the Council that the Council that the average Pass Percentage was close to 90% for the



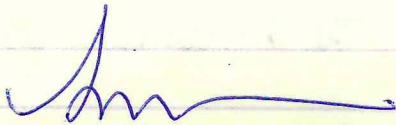
Bank with 10% additional questions in the Outcome Based Question Bank System.

6. Feedback Analysis Reports on Syllabus and Curriculum was presented by Dr. Divya George the IQAC Coordinator. The report recommends enhancing Internships and projects by the students. The feedback Analysis Report was approved by the Academic Council.
7. The Academic Council decided to implement the four-year Undergraduate curriculum from June 2024 admission onwards, in line with the National Education Policy and Kerala Higher Education Curriculum framework. The council entrusted the principal and the Chairmen of all Boards of Studies to take necessary measures to implement the same.
8. The implementation of institutional Strategic plan, now renamed as Institutional Development plan (IDP) was assessed. It was decided to review and revise the IDP and timelines reset to the needs of changing Scenario of Higher Education.
9. The proposal to RUSA for funding was ratified by the Academic Council.
10. In the light of feedback Analysis Report on Syllabus and Curriculum, It was decided to introduce mandatory Internships / Projects for all Ph students for one to three months after the completion of their 2<sup>nd</sup> Semester during

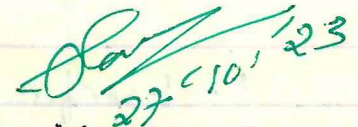


11. Dr. Chacko V.M briefed the Academic Council on the research dynamics and achievements of the college. It was informed that 21 Research Scholars defended their Ph.D these and awarded Ph.D from June 2022 till date.

Dr. F.D. John, vice principal, delivered the vote of thanks and the Academic Council meeting came to an end at 11:30 a.m



Dr. Anil George K.  
member Secretary



Dr. Marbin K.A  
Chairman.

## 20<sup>th</sup> Meeting of the Academic Council held on Monday 25<sup>th</sup> March 2024

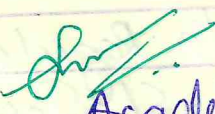



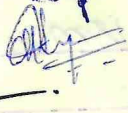
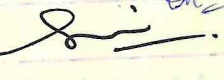
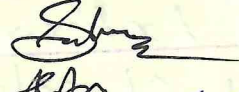





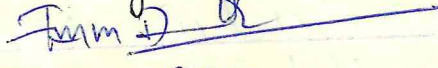
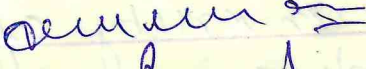
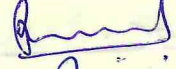
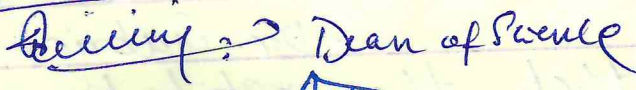









Venue: Centenary Conference Hall  
Time: 10.00 am

### AGENDA

1. Approval of the Minutes of all the Boards of Studies of the College.
2. Briefing on 19<sup>th</sup> Meeting of the Academic Council
3. Briefing on office of CoE, Examinations, Results of Odd Semester Examinations and Preparations for FYUGP - Controller of Examinations
4. Briefing on UG/PG Admissions 2024-2025
5. Approval of Four Year Undergraduate Programme (FYUGP) Curriculum and syllabi to be implemented from 2024-2025.
6. New Value added courses focusing employability, skill development and entrepreneurship
7. Briefing on Quality Initiatives, NIRF/AQAR submission - IQAC Coordinator
8. Reviewing Institutional Development - New RUSA
9. Any other matter permitted by the Chair.



Members Present

- Dr. Martin K.A, Principal 
- Dr. Anil Georgek, Secretary, Academic Council 
- Dr. Nanda Kumar
- Dr. Biju John M. 
- Dr. Sr Alphonsa Mathew 
- Dr. Viji M. 
- Dr. SUNK SUNNY 
- Dr. SASETH RA, HOD Statistics, 
- Sanjo Jose 
- Dr. Deepa Francis M 
- Dr. Swetha Thomas, HOD, Criminology & Police Science 
- Dr. Shermi John 
- Dr. Jyetha Elizabeth Thomas 
- Emmanuel Thomas 
- SURESH RANC ANTONY 
- Dr Paulson Mathew 
- Dr. C. F. Binoy  Dean of Science
- Dr. Joe Kizhakooden (Physics) 
- Dr. Dnyu George. (C/OAC coordinator) 
- Dr. ED. John (V.P.) 
- Shailendran V 
- Tijo Kuruvila. 
- Prinson. P.T 
- Rijin Varghese. 
- Dr. Sandheep. P.O 
- Joseph Jacob 
- Dr. C.S. Biju
- Dr. Chalco. V.M



## Minutes

20<sup>th</sup> Regular Meeting of the Academic Council of St. Thomas College (Autonomous) Thiruvananthapuram commenced in the Centenary Conference Hall at 10.00 a.m. on 25 March, 2024. The meeting began with a silent prayer. Dr. Martin K.A, Principal and Chairman, welcomed all the delegates to the meeting.

External Members Dr. A. Hameed (University of Calicut), Dr. RVM Divakaran (University of Calicut), Dr. M.T Ramesham (University of Calicut) and Sri. Pramod Chandran (Industry), were absent for the meeting. Mr. V.P. Nandakumar (Entrepreneur and Alumnus) and Dr. Suresh Paul (CNIT, Trichy), were present and Dr. Gabriel Simon Thattil (University of Kerala), attended the meeting online.

Dr. Gabriel Simon Thattil suggested that the Institutional Development Plan be revised and aligned to the requirements of UAC. Regarding the equipments proposed to be purchased under RUSA, he opined that selection of equipments for purchase to be done in such a way that they are shared by various institutions in the vicinity and duplication is not recommended.

Mr. V.P. Nandakumar recommended that internships and projects should be insisted for the students in order to ensure skill inculcation and hands-on experience.

Dr. Suresh Paul appreciated the implementation of Outcome Based Education in the curriculum.



The member-secretary invited chairman of the Academic Council, Dr. Marbin K.A. (Principal), to preside over the meeting and to move the motions in agenda.

### Action Taken Report

1. End semester Examinations for odd semester were conducted and results were published on time.
2. Data for NIRF Ranking 2024 was submitted under the auspices of IQAC.
3. Several Faculty Development / Enrichment programmes were organized for the faculty of the college under the auspices of IQAC.
4. Research meet of research Supervisors and research Scholars was organized.
5. Santhome Research Awards were awarded to the distinguished research scholars and research guides.
6. Mr. Raphael Mattil, the former manager of the college, was elected as the major Archbishop of Syro Malabar church and was felicitated by the college.
7. Dr. Chalco V.M., Dr. Fr. Anil George K. and Mrs. Aijo porathur (Office staff) were elected to the senate of university of Calicut.
8. Ms. Anu Sajan who was acting as...



## Decisions

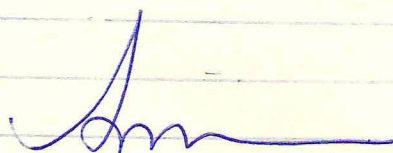
1. Approved the Resolutions and Minutes of all the Boards of Studies of the college held in March 2024.
2. Dr. Sagesh T.A, coordinator of Admission, briefed the Academic Council on the plans for Admission 2024-2025. He informed that special measures are taken to address the phenomenon of declining admission trends in Higher Education in Kerala.
3. The Academic Council appreciated the efforts of the Controller of Examinations for the successful completion of all examinations and for the timely publications of End Semester results of odd semester on time.
4. Dr. Divya George, IQAC coordinator briefed on the Quality Initiatives and on submission of NIRF and KIRF data and AQAR data. The Academic Council appreciated the various quality initiatives of IQAC.
5. Dr. Fr. Anil George K, briefed on the preparedness for the Implementation of National Education Policy and Introduction of four-year undergraduate programme from 2024-2025 onwards.
6. The Academic Council discussed, finalized and approved the Regulations and Curriculum of the four-year undergraduate programme (FYUUP) to be



line with the National Education policy and Kerala Higher Education curriculum frame work.

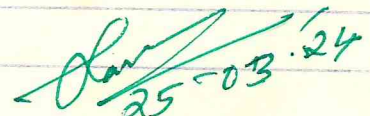
7. As per the suggestions from the floor, it was decided to review and revise the institutional Development plan (IDP), aligned to the guidelines issued by the UGe.
8. It was briefed that RUSA project proposal of Rupees Five Crores was submitted to the UGe, which includes a women's Hostel, Research Equipment and Equipment for digitalization of Evaluation process in the office of CoE.
9. Dr. Sumil Sunny, the placement officer, briefed the Academic Council on placement statistics, details of the training programmes and other placement initiatives in the college. He informed that Internships are availed to the external students under the auspices of placement cell during the summer vacation of 2024.

Dr. F. O John, vice principal, delivered the vote of thanks and the academic council meeting came to an end at 11:30 a.m.



25-03-2024

Dr. Anil George K.  
member Secretary.



Dr. Marbin K.A.  
Chairman