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Department meeting held on 22-03-2023 at 3pm  
in the department of Mathematics.

### Agenda

1. Upcoming Open defences
2. UG - PG Viva-voce examinations and Project presentation.
3. ~~to~~ Value added Course examinations.
4. Result analysis of 5<sup>th</sup>, 3<sup>rd</sup> and 1<sup>st</sup> sem UG and 3<sup>rd</sup> and 1<sup>st</sup> sem PG.
5. Any other matter permitted by the chairman.

### Members Present:

1. Dr. Saju M.I. ~~MS~~
2. Dr. Viji M. ~~Viji~~
3. Dr. Sr. Alphonsa Mathew ~~AM~~
4. Antony John EF ~~AJ~~
5. Sabu A.S. ~~AS~~
6. Dr. Sr. Julie Andrews ~~Julie~~
7. Renjith Varghese ~~RV~~
8. ~~Pratheesh~~ Geer Ashbin Mathew. ~~GM~~

### Minutes

The meeting started with a silent prayer. Head of the department Dr. Saju M.I. welcomed all the staff into the meeting. The important discussions and decisions were the following.

1. Ph.D open defences of Mr. Sujesh A.S. and Ms. Neethu T.S. are scheduled on 23<sup>rd</sup> and 24<sup>th</sup> of March 2023 respectively. Their research guide Dr. Sr. Alphonsa Mathew updated the preparations for the same.
2. The project presentation ~~for~~ and viva for UG - 6<sup>th</sup> semester ~~base~~ should be conducted <sup>can be</sup> after the written exam, the tentative dates ~~can be~~ decided ~~to be~~ after consulting the external examiners.



3. PG - general viva and project presentations will also be conducted during the month of May. Date will be decided later.
4. Final examinations of value added courses (VAC) can be conducted on 11<sup>th</sup> or 12<sup>th</sup> of April 2023 and that for PG will be conducted soon after the completion of 4<sup>th</sup> sem. examination.
5. **Result analysis**
  - 5<sup>th</sup> sem B.Sc (A) - 40 out of 46 students passed in all the courses.
  - 5<sup>th</sup> sem B.Sc (B) - 42 out of 48 students passed in all the courses.
  - 3<sup>rd</sup> sem B.Sc (A) - 46/51 students passed
  - (B) - 48/48 students passed
  - 1<sup>st</sup> sem B.Sc (A) - 37/40 students passed
  - (B) - 38/41 students passed.
  - 1<sup>st</sup> sem PG - ~~16/18~~ 14/16 students passed
  - 3<sup>rd</sup> sem PG - 18/22 students passed.
6. Decided to congratulate Ph.D awardees in Merit day. Tea and snacks for open defense will be arranged by the department.
7. Dr. Saju M.J. presented the expenditures and incomes of the department during the academic year.
8. For 2023 admissions, (1<sup>st</sup> year UG) admissions model officer change will be to Dr. Viji M, and Mr. Mathew Thomas. For PG admissions Sebu A.S will be the model officer.

The meeting came to an end by 4.00pm by vote of thanks by Dr. Viji M.

Dr. Saju M J

  
DR. SAJU M. J.

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